



Government of India  
Ministry of Finance: Department of  
Revenue  
Office of The Commissioner  
Goods and Services Tax  
Naga Cemetery Road, Kharmahal,  
Dimapur-797112, Nagaland.

Tel: 03862-224171, email: cestdmr061301@gmail.com



### **Tender Notice for Commissionerate Office Sign Board**

Sealed quotations are invited from reputed firms/ suppliers for supply and installation of office sign board and name boards at the office of the Commissioner, Central Goods and Services Tax, "Agarwal Towers", 5<sup>th</sup> Floor, Circular Road, Dimapur, Nagaland- 797112. The quotation must be submitted as per the terms and condition given below.

#### **Scope of work: -**

- ACP base sign board with Vinyl letters (Bilingual).
- Complete installation of the sign board.
- Illumination of the sign board with LED flood lights.
- Name board of different level Officers under the Commissionerate Office (Bilingual).

#### **Terms and Condition: -**

- The sealed quotations marked clearly on top "Tender for supply and installation of office sign board and name boards" may be addressed to the Assistant Commissioner(Admin) (By name), Dimapur GST Commissionerate, Kharmahal, Naga Cemetery Road, Dimapur 797112, Nagaland. The sealed quotations should reach this office by 14:00 Hrs, 19<sup>th</sup> September, 2018. Quotations received after the due date and time will be summarily rejected.
- The bids will be opened on 19<sup>th</sup> September, 2018 at 15:00 hrs.
- The format of Bid is enclosed with the tender documents as annexure A.
- The parties who wish to be present at the time of opening Tender/Quotation may represent themselves or authorise their representatives with an authorisation letter.
- No payment over and above the prices quoted in the tender shall be made by the Department in respect of any such levy brought to the notice at a later date.
- The Commissioner of CGST, Dimapur, Nagaland has the right to accept or cancel the quotation if goods supplied by them are not according to the tender.
- The Bids should be signed by the authorised person and his full name, contact no. should be indicated below his /her signature and proof of identity should be submitted along with the bid.
- The prices quoted shall be inclusive of all taxes.

9. Supplier shall be responsible for supplying the goods at the price quoted within 1 week after receiving the supply order.
10. The Commissioner of CGST, Dimapur reserves the right to accept or to reject any of the quotation(s) without assigning any reason.
11. No correspondence will be made with unsuccessful tenderer.

Encl:-Annexure A

  
(L. KRELO)  
Assistant Commissioner(Admin)

C.No I(22)10/Admin/HQ/GST/DMR/2018/ 1047-48

Dated:

Copy forwarded for information and necessary action to: 1047

1. The Superintendent(Systems), Chief Commissioner's Office, Shillong with a request to upload the tender Notice on the official website [www.cexcusner.gov.in](http://www.cexcusner.gov.in) and [www.cbic.gov.in](http://www.cbic.gov.in).
2. The Superintendent(PRO), CGST Dimapur Commissionerate, with a request to put the notice at the office Notice board.

  
(L. KRELO)  
Assistant Commissioner(Admin)

## Annexure "A"

### Format of Bid

1. Name of the Firm:
2. Full address:
3. Contact Number:

Sl. No	Description	Rate/Unit
1	ACP base sign board	Rate per sq.ft
2	Complete installation charge	--
3	LED flood light for illumination	Per unit
4	Name boards	Per board/ per sq.ft.

#### Note:

1. Price quoted shall be inclusive of all taxes.
2. Only Grand total amount will be considered for finalizing the bid.

Signature and seal of the bidder

Date: