



भारत सरकार
GOVERNMENT OF INDIA
वित्त मंत्रालय, राजस्व विभाग
MINISTRY OF FINANCE, DEPARTMENT OF REVENUE
मुख्य आयुक्त का कार्यालय
OFFICE OF THE CHIEF COMMISSIONER



केंद्रीयमाल एवं सेवाकर, केंद्रीय उत्पाद शुल्क और सीमा शुल्क, गुवाहाटी ज़ोन
CGST, CENTRAL EXCISE & CUSTOMS, GUWAHATI ZONE

जीएसटी भवन, पांचवीं मंजिल, केदाररोड, माछखोवा, गुवाहाटी-781 001

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MINUTES OF THE DEPARTMENTAL JOINT CONSULTATIVE MACHINERY (JCM) MEETING HELD ON 18.12.2023

Departmental Joint Consultative Machinery (JCM) Meeting to discuss issues/agenda submitted by Service Associations of CGST & Customs, Guwahati Zone was held in the Conference Hall, 5th Floor, GST Bhawan, Guwahati on 18.12.2023 at 12:00 hrs which was chaired by Chief Commissioner, CGST & Customs, Guwahati Zone.

Following were present in the meeting

Official side :

1. Ms. Bandhana Deori, Chief Commissioner, CGST & Customs, Guwahati Zone.
2. Shri. Partha Roy Chowdhury, Pr. Commissioner, CGST & CX, Guwahati.
3. Shri. Jyoti Kumar Bubana, Addl. Commissioner, CCO-CCA, Guwahati.
4. Shri. Himangsu Santra, Assistant Commissioner, CCO-CCA, Guwahati.
5. Smt. Shamita C. Bhattacharjee, Chief Account Officer (in-situ), CCO, Guwahati.
6. Shri. Sudip Ghosh, Superintendent, CCO, Guwahati.
7. Shri Nabajyoti Mahanta, Superintendent (PRO), CGST Guwhati.
8. Shri Ajay Kumar Jha, Inspector, CCO-CCA, Guwahati.
9. Shri. Debojit Chauhan, Executive Assistant, CCO, Guwahati.

From Associations

1. Shri Kajal Mandal, Superintendent.
2. Shri Sanjib Kr. Saha, Superintendent.
3. Shri Pradyut Purkayastha, Superintendent.
4. Shri Swapan Kumar Das, Superintendent.
5. Shri Udayan Sengupta, Inspector.
6. Shri Anshuman Jaiswal, Inspector.
7. Shri Ayan Pal, Inspector.
8. Shri Chinmoy Chowdhury, Executive Assistant.
9. Shri Abhash Baidyanathan, Executive Assistant.
10. Shri Jaimangal Kumar, Head Havaladar.
11. Shri Maloy Kr. Paul, Head Havaladar.
12. Shri Amarnath Sarkar, Head Havaladar.

Meeting started with welcoming the chair. Hon'ble chief commissioner revisited the minutes of the previous JCM dated March 2022 and took stock of action taken on all the actionable points from the previous meeting.

Further, agenda Points submitted by the different Staff Associations of Guwahati Zone were discussed in detail, a summary of which is as below:-

ALL INDIA ASSN. OF CENTRAL EXCISE GAZETTED EXECUTIVE OFFICERS,
GUWAHATI ZONE, NER

Sl. No	Agenda Point	Discussions held
1.	Seniority list of Superintendents of the Zone.	Matter was discussed and it was decided that the draft Seniority List of Superintendents of the Zone will be circulated shortly. [Action: CCO, Guwahati]
2.	Establishment of PAO office at Guwahati.	It was informed that correspondence was made with Pr. Chief Controller of Accounts, New Delhi regarding shifting of PAO from Shillong to Guwahati however their reply in the matter is awaited. Chief Commissioner also suggested to explore possibility of shifting of Dibrugarh PAO to Guwahati along with appointment of common PAO for various other central government departments located in Guwahati. [Action-CCO]
3.	Filling up the vacancy of Inspector and Ministerial officers.	It was informed that these issues are outside the purview of Zonal,CCA.
4.	Regularization of Superintendent promoted on Ad-hoc basis.	It was informed that regularization of ad-hoc promotion will be taken after finalization of Seniority List which is under process. It was also pointed out by staff side that pay fixation of newly promoted superintendents is yet to be done . It was decided in the meeting to examine and resolve the issue. [action: CCO, Guwahati]
5.	Providing of departmental quarters/ residential accommodation with special attention to places where rent is too high.	Chief commissioner requested associations to submit a list of such places along with status of departmental quarters. She further urged to explore the possibility of occupying state government quarters if lying vacant in such places. [Action: Associations, Guwahati Zone] It was also instructed to seek a report from CCP regarding status of quarters at Dawki. [Action: CCP]
6.	Holding of Farewell Meeting on retirement	It was decided in the meeting that a Committee will be formed under the Chairmanship of Pr. Commissioner, CGST Guwahati having members from different cadres to formulize and implement a SoP for organizing farewell functions of retiring officials. [action: All offices]
7	Non Payment/delay in payment of Travelling allowances for official tour, Transfer TTA, LTC claim of the members.	The matter was discussed and it was decided that bills will be processed on FIFO basis. It was decided that each formation will conduct a special drive to clear such pending bills .

		[action: All Commissionerates]
8	Posting of Superintendent in vacant post.	It was decided that posting of Superintendent (in-situ) will be decided in coming AGT [action: CCO, Guwahati]
9	Mal functioning of AIO.	It was pointed out that this is a PAN India issue and efforts are already underway to resolve the same at Board level.
10	Adequate supply of drinking water in Brahmaputra Apartment.	It was informed that the proposal for deep bore-well for the Apartment complex has already been approved. [Action: CGST, Guwahati.]
11	Installation of generator in office.	It was informed that two generators are already installed in the building. One generator is of low capacity and caters to lift and corridor area. Further second generator is non functional and e-bids for repairing the generator have already been floated twice. Chief Commissioner instructed Pr. Commissioner, CGST Guwahati to expedite the same. [action: Pr. Commissioner, CGST, Guwahati]
12	Sanction of reward to officers.	Matter was discussed and it was decided that rewards should be sanctioned liberally to motivate the officers. Additional funds for payments of the same will be sought from DGHRD in upcoming budget. [Action: respective Commissionerates.]
13	Proper air exhausts facility in canteen.	Chief Commissioner observed that such kind of routine issues may be first brought to notice of respective commissioners rather the bringing to JCM .She instructed Principal Commissioner ,CGST Guwahati to look into the issue. [action: PRO, CGST, Guwahati]
14	Providing infrastructure/equipment of T.K Dutta memorial Hall.	It was informed that necessary action has already been initiated. [Action: Pr Commissioner, CGST, Guwahati.]
15	Early settlement of NFU Rs. 5400/- issue as per Hon'ble CAT, Guwahati Order.	It was informed that DSCs to grant the same has already been convened.
16	Renovation/re-construction of Brahmaputra Apartment.	It was decided that a joint meeting should be held with all the stakeholders of Brahmaputra Apartment to discuss the way forward for re-construction of the Apartment. It was further decided that PRO, Welfare Section and Secretary, Brahmaputra Housing Association shall retrieve the essential documents relating to the title of the land and civil drawing of apartment complex. [Action: CCO & CGST Guwahati.]

ALL INDIA CENTRAL EXCISE INSPECTORS' ASSOCIATION, SHILLONG
CIRCLE, (GUWAHATI ZONE)

Sl. No	Agenda Point	Discussion
1.	Advance DPC as per board circulars	It was informed that in the current calendar year 09 DPC have been convened. Efforts are being taken to ensure timely promotions. Regularization of seniority in various grades is under process after which such proposal can be taken up. [action: CCO, Guwahati]
2.	Consideration of representations submitted in respect of fixation of seniority in the Draft Seniority List.	Regularization of seniority in various grades is already under process and all the representations will be duly examined. [action: CCO, Guwahati]
3.	Modified Assured Career Progression.	It was informed in that DSC has already been convened and MACP order has also been issued. [Action: CCO, Guwahati.]
4.	Annual General Transfer by February.	It was informed that AGT will be conducted as per extant transfer posting guidelines . [action: CCO, Guwahati]
5.	Consideration of transfer nearer to Hometown.	Transfers will be effected following the existing norms. [action: CCO, Guwahati]
6.	Consideration of Deputation/Loan requests.	There is acute shortage of officers in the Zone on account of which it may not be possible to entertain such requests in all the cases. However such requests are being processed in light of prescribed guidelines on a case to case basis. [Action: CCO, Guwahati.]
7.	Office Infrastructure.	It was decided that such issues may be taken up with the concerned Commissionerate /Division. [action:All Commissionerates]

CUSTOMS, CENTRAL GOODS AND SERVICE TAX MINISTERIAL OFFICER'S
ASSOCIATION GUWAHATI ZONE (N.E.R.)

Sl. No	Agenda Point	Discussion
1.	Restoration of Departmental website.	It was informed that issue of restoration of website is being taken up with NIC and will be resolved shortly. [action: System Branch, CCO, Guwahati]
2.	Finalization of seniority list in the grade of EA/TA and to dispose the representations submitted by members.	Representations submitted will be duly considered before finalization of list. [action: CCO, Guwahati]
3.	Consideration of representations for hometown.	All such representations will be duly examined in light of extant guidelines. [action: CCO, Guwahati]
4.	Timely resolution of the water crisis in Brahmaputra Apartment.	Principal Commissioner, CGST Guwahati assured to have a discussion with Commissioner, GMC on the issue. Further approval for bore-well has already been accorded [action: CGST, Guwahati]
5.	Revamping the office canteen.	It was decided that rate of every item shall be fixed and food to be served on daily basis. Canteen committee was

		asked to look into the issue. [action: CGST, Guwahati]
6.	Providing staff cars/pool cars to female officers on days when they stay back at office till late hours.	Chief Commissioner directed to establish a 24/7 Control Room in GST Bhawan with proper deployment of staff and a vehicle. She observed that as Guwahati is a combined zone including Customs thus in case of any emergency, such a setup can act as first point of contact. [action: PRO, CGST, Guwahati]
7.	Setting up of a dedicated training & exam centre with computers.	It was decided to install computers in Seva Kendra and same may be utilized for training and exams.[action: CGST, Guwahati]
8.	Renovation of the guest house in Brahmaputra Apartment and introduction of online booking system of guest houses in the zone.	It was decided to examine the issue.[Action: CGST,Guwahati]

CENTRAL GOODS AND SERVICES TAX & CUSTOMS GROUP 'C' OFFICER'S'
ASSOCIATION N.E.R. SHILLONG

Sl. No	Agenda Point	Discussion
1.	Providing staff Bus Service from staff quarters Brahmaputra Apartments, to and fro. Provision of proper water supply to the quarters.	It was observed that such a proposal is not practically feasible. For provision of water supply,approval of bore-well has already been accorded.
2.	Calling of Option for ASI weapon promotion.	It was informed that presently there is no vacancy in the grade of ASI weapon. However option will be floated as and when vacancy arises. [action: CCO, Guwahati]
3.	Posting of staff from field duty.	It was reported that in few places Marine Staff, even outsourced personnel are preferred over Havalders/ Head Havalders in sensitive posts under CCP. It was decided that CCP will look into the issue and ensure rotation of staff from sensitive to non-sensitive post as per guidelines. [action: CCP(NER) Shillong]
4.	Increasing of uniform allowance.	Uniform allowances are being given as per Govt. of India guidelines.
5.	Senior Havaldars/ Head Havaldars should be posted at Home Town.	It was informed that Postings are to be done as per extant guidelines. [Action: CCO, Guwahati]
6.	Compassionate ground.	Process for compassionate appointments is already under process.
7.	TA/EA of Customs/GST/Establishment/Accounts branch should be rotated as per guide lines.	It is to done as per extant guidelines.
8.	Increase of SCA Allowance.	It was informed that SCA is being given as per DoPT guidelines.
9.	Cashless Medical facilities for both empaneled and other Hospitals .	It was informed that medical facilities are being extended as per CGHS & AMA Rules.

Meeting ended with a thanks to the chair for giving a patient hearing, making meaningful observations and guiding the discussions.

SR

(ज्योति कुमार बुबाना/Jyoti Kumar Bubana)

अपर आयुक्त/Additional Commissioner (CCO-CCA)

Copy forwarded for information and necessary action to:-

1. All Pr. Commissioners/Commissioners, CGST & Customs, Guwahati Zone.
2. The General Secretary, All Zonal Staff Associations of CGST & Customs, Guwahati Zone.
3. The Senior P.S to the Chief Commissioner, CGST & Customs, Guwahati Zone.
4. The Superintendent (Systems), CCO, Guwahati for uploading in the Dept. website.

04/11/24

(ज्योति कुमार बुबाना/Jyoti Kumar Bubana)

अपर आयुक्त/Additional Commissioner (CCO-CCA)